

# ACHARYA NAGARJUNA UNIVERSITY

## CENTRE FOR DISTANCE EDUCATION

### BEST PRACTICES FOLLOWED IN CDE, ANU

1. **Curriculum / SLM:**
  - a. A committee consisting of senior faculty members of various disciplines has been constituted to implement the approved changes in the curriculum and syllabus.
  - b. The programs available in ODL mode are learner centric and on par with the conventional mode.
  - c. SLM is prepared ensuring the quality of learning material for the distance learners. While preparing the material, technology is used to match the course content to enhance expanding learning and needs of the learners with cost effective to the learners.
  - d. ODL provides e-content in the website for use of all the learners.
2. **Personal Contact Program:**
  - a. Regular classes are conducted at LSC where the faculty of various programs interact with the learners and clear their doubts.
  - b. LSCs provide learning environment focusing on the pedagogical use of modern educational practices to support blended learning.
  - c. CDE collects the report of academic activities and other related activities containing details of all the activities related to academic planning, counseling, learner support, etc. periodically from Learner Support Centres.
3. **Examination & Evaluation:** CDE, ANU conducts internal and external examination in regular intervals of time for assessing the learning outcomes of learners. Valuation of the scripts, results processing and declaration of result is done within a short span of time. All the certificates will be sent to by speed post.
4. **Quality Assurance:**
  - a. CIQA takes care of quality in the field of students support services, material preparation for the learners, counseling the students, etc.
  - b. It undertakes self-evaluative and reflective exercises for continual quality improvement.

- c. It makes periodic reviews regarding the suggested recommendations.
  - d. It develops and collates best practices in all areas to enhance services to the learners.
  - e. It acts as the nodal coordinating unit for assessment and accreditation from NAAC and other such bodies.
5. **Placement:** ANU – CDE has a Placement Cell.
6. **Faculty centric:**
- a. Seminars/workshops and meetings are conducted for the benefit of the faculty.
  - b. Faculty prepares SLM for the students.
7. **Student centric services:**
- a. CDE provides Students support services from admission level to issuing of the certificates.
  - b. PCP classes are conducted through LSCs for the students.
  - c. CDE informs all kinds of updates to students through e-mails, sms and over phone.
  - d. Counseling the students whenever necessary.
8. Development of a mobile application to meet the student's grievance redressal is under process.
9. ANU CDE website is regularly updated according to the needs of the learners.
10. Creating a Mobile App and integrating with learners.